



STATE OF WASHINGTON

STATE BUILDING CODE COUNCIL

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TO: 2018 International Fire Code Technical Advisory Group and All Interested

FROM: Parties Traci Harvey, [IFC](#) Technical Advisory Group Chair

SUBJECT: **2018 INTERNATIONAL FIRE CODE TECHNICAL ADVISORY GROUP
FIRST MEETING**

LOCATION: DES Building – Conference Rm. 2322
1500 Jefferson Street S.E.
Olympia, WA 98504
Call in was available
WebEx was available

DATE: Wednesday, December 13, 2017

TIME: 10:03 a.m. – 11:25p.m.

Minutes

1. Welcome and Introductions

- a. Traci Harvey, Chair, called the TAG Meeting to order at 10:05
- b. Introductions.
- c. TAG Members Present:
Traci Harvey, TAG Chair representing SBCC
Matt Campbell, State Enforcement Agency
Paul Clark, State Enforcement Agency
Corey Thomas, Cities/Counties
Ken Brouillette, Cities/Counties
Dave Kokot, Fire Protection
Chris Seaman, Building Officials
Al Audette, Homebuilders
Mark Murray, Building Owners/Manager
Joanne McCaughan, General Public

Staff Present:

Richard Brown, SBCC Staff
Krista, Braaksma, SBCC Staff
David Hruska, SBCC Staff

Visitors Present:

Brad Jennings, D.K. Boos Glass

2. Review and Approve Agenda

- a. Approved, no dissents, no objections.

3. Overview of the Code Adoption and Amendment Cycle and the Role of the TAG

- a. Traci noted the Council adopted a new methodology for the code cycle this year, so this is the first time through it.
- b. Work of the TAG is broken into three bodies of work:
 - i. Review changes in the 2018 Code
 - ii. Review the 2015 statewide amendments applicability to 2018
 - iii. Review proposed changes to the 2018 code and amendments
- c. Traci noted the TAG is an advisory body to the Council and the Council will be making the final decision. The TAG will try to work on a consensus basis and avoid voting items up or down. When there is disagreement, a majority and minority report will need to be developed.
- d. TAGs are scheduled to report out at January 12 Council meeting, although probably shooting for February meeting at this time. To be confirmed.
- e. Work of this TAG goes to the Building, Fire and Plumbing Council Standing Committee for action.

4. Resources Available for TAG Members

- a. Krista noted that Staff is working with ICC to get each TAG member a copy of the IBC and IEBC as well as the ICC Significant Changes documentation. Krista noted that the TAG members will be contacted by ICC with an access code.
- b. Krista reminded the TAG members to sign up for List serve.
- c. Staff is available to assist the TAG. Process, within the Council Bylaws, is the Chair's preview.
- d. Staff will post on the SBCC TAG site a proposed template for tracking review work.

5. Task Assignments

- a. Traci asked for volunteers for review on code sections – the large sections are Chapters 6, 9 and 12. Would like to get multiple volunteers on these sections.
- b. Those present volunteered for specific code review assignments. Traci asked if any other committee members have a specific interest, to let her know by the end of the day. She will assign members to sections which are not filled in yet and staff will distribute assignments by this Friday. See attached 2018 Chapter Review Assignments
- c. Traci said she would like the TAG to reach out to affected parties when specific topics of interest are on the review agenda. Dave Kokot also noted it was critical to get feedback from interested parties.
- d. Matt Campbell asked if there would be a ranking of issues similar to the last review cycle. Traci indicated there is a review document that will be distributed to the team with a blank for rankings.

6. Develop Tentative Meeting Schedule and Locations

- a. For reviewing changes in the 2018 Code, the next meeting is December 27th, phone and Web Ex links from a monitor location at DES, Olympia.
- b. Traci's intent would be to set up a meeting place in Olympia and Spokane that can be connected by phone and Web Ex for future meetings.
- c. Draft schedule with Wednesday meeting dates reviewed.

7. Adjourned

- a. At 11:25 a.m.