



STATE OF WASHINGTON

STATE BUILDING CODE COUNCIL

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TO: 2018 International Fire Code Technical Advisory Group and All Interested Parties

FROM: Traci Harvey, IFC Technical Advisory Group Chair

SUBJECT: **2018 INTERNATIONAL FIRE CODE TECHNICAL ADVISORY GROUP
FIRST MEETING**

LOCATION: DES Building – Conference Rm. 2332
1500 Jefferson Street S.E.
Olympia, WA 98504
Call in was available
WebEx was available

DATE: Wednesday, December 27, 2017

TIME: 10:03 a.m. – 11:59 p.m.

Minutes

1. Welcome and Introductions

- a. Traci Harvey, Chair, called the TAG Meeting to order at 10:05
- b. Introductions.
- c. TAG Members Present (In-person, WEBEX, or phone):
 - Traci Harvey, TAG Chair representing SBCC
 - James Nance, Architect
 - Matt Campbell, State Enforcement Agency
 - Paul Clark, State Enforcement Agency (Alternate)
 - Corey Thomas, Cities/Counties
 - Ken Brouillette, Cities/Counties (Alternate)
 - Dave Kokot, Fire Protection
 - Daniel Schier, Sprinkler Industry
 - Kevin Marr, Sprinkler Industry
 - Chris Seaman, Building Officials
 - Al Audette, Homebuilders
 - Hank Teran, Fire Chiefs
 - Michael Six, Fire Marshals
 - Brian Hilfiker, Alarm Industry
 - Mark Murray, Building Owners/Manager

Staff Present:

Richard Brown, SBCC Staff

Krista, Braaksma, SBCC Staff
David Hruska, SBCC Staff

Visitors Present: None

2. Review and Approve Agenda

- a. Approved, no dissents, no objections.

3. Review and Approve Meeting Minutes

- a. 12/13/17 Meeting Minutes – Approved, no corrections.

4. Recap of Overview of the Code Adoption and Amendment Cycle, Process and the Role of the TAG

- a. Traci Harvey reviewed memo bulletin sent 12/20/17, regarding process; significant changes to council process, focus on first step – significant changes.
- b. IFC Code copies - everyone has a copy to work from.. Partial spread sheet & significant changes sent out.
- c. Group assignments; what we should be focused on – initial significant changes to report
- d. Traci asked about the format of the report out on significant code changes to the Council.
- e. Traci noted the Council adopted a new methodology for the code cycle this year, so this is the first time through it.
 1. Work of the TAG is broken into three bodies of work:
 - i. Review changes in the 2018 Code
 - ii. Review the 2015 statewide amendments applicability to 2018
 - iii. Review proposed changes to the 2018 code and amendments
 2. Traci noted the TAG is an advisory body to the Council and the Council will be making the final decision. The TAG will try to work on a consensus basis and avoid voting items up or down. When there is disagreement, a majority and minority report will need to be developed.
 3. TAGs are scheduled to report out at January 12 Council meeting, although probably shooting for February meeting at this time. To be confirmed.
 4. Work of this TAG goes to the Building, Fire and Plumbing Council Standing Committee for action.

5. IFC Chapter Review

Chapter 1 – Scope and Administration

Chapter 2 – Definitions; Discuss definitions during subject matter chapters, Consider chapter a 2 for future discussion.

Chapter 3 – General Requirements

Chapter 4 – Emergency Planning and Preparedness – Consider entire Chapter a 3 for further discussion. Need to bring all stakeholders in on this . ‘Lockdown’ plan discussion.

Chapter 5 – Fire Service Features

Chapter 6 – Building Services and Systems

Chapter 7 – Fire and Smoke Protect Features

Chapter 8 – Interior Finish, Decorative Materials and Furnishings

See Attached IFC Chapter Review worksheets

ICC changes commentary available from Ken or SBCC for specific sections to help in reviewing sections.

6. Meeting Schedule and Locations

- a. Next Fire Code TAG meeting scheduled for January 10, 2017. Meeting time changed to 9:30 a.m. to 12:30 p.m.; Phone and WebEx links from a monitor location at DES, Olympia and remote location Spokane Valley. IFC Code Chapters 9, 10, 11, 12, 22, 23 and 24 on the agenda for discussion.

7. Adjourned

- a. Meeting adjourned 11:59 a.m.