



Washington State Building Code Council

Improving the built environment by promoting health, safety and welfare

1500 Jefferson Street SE • P.O. Box 41449 • Olympia, Washington 98504
(360) 407-9280 • fax (360) 586-5366 • e-mail sbcc@ga.wa.gov • www.ga.wa.gov/sbcc

SUMMARY COUNCIL MEETING MINUTES

LOCATION: DES Building, Room 2330
1500 Jefferson Street
Olympia, WA 98501

MEETING DATE: April 21, 2017

Agenda Items	Committee Actions/Discussion
1. Welcome and Introductions	<p><u>Members in Attendance:</u> Steve Simpson, Council Chair; Dave DeWitte, Vice Chair; Diane Glenn; Leanne Guier; Robert Graper; Traci Harvey; Duane Jonlin; Andrew Klein; Kevin Shutty; Jim Tinner; Eric Vander Mey</p> <p><u>Members Absent:</u> Al French, Doug Orth, Philip Lemley</p> <p><u>Council Staff in Attendance:</u> Tim Nogler, Managing Director; Krista Braaksma; Joanne McCaughan</p> <p><u>DES Staff in Attendance:</u> Farrell Presnell, Assistant Director; Roni Field, Contracts</p> <p><u>Visitors Present:</u> Al Audette, Willie Hill, Jan Rohila, William Parmer</p> <p>The meeting was called to order at 10:02 a.m. by Council Chair Steve Simpson. Introductions were made.</p>
2. Review and Approve Agenda	The agenda was approved as modified, by removal of approval of the March Council minutes.
3. Review and Approve Minutes	Deferred to the May meeting.
4. Public Comment on Items Not on the Agenda	None.
5. SBCC/DES MOU on Hiring SBCC Personnel	<p>Tim Nogler noted the draft contract, dealing strictly with the hiring process for the manager position, has been posted on the website for about a week. The draft has been prepared by Steve Simpson, Tim and various DES staff based on discussion by the Executive Committee. The meeting today is for the purpose of a motion to sign the agreement.</p> <p>Motion: Jim Tinner moved to approve the contract and have the Council Chair sign the document. Andrew Klein seconded the motion.</p> <p>Jim felt the contract was well written. Andrew agreed, noting it delegates what should be delegated but still has the Council making the final decision.</p> <p>Duane Jonlin voiced concerns regarding the two-week job posting noted in item 2.1. Tim pointed out it established two weeks as a minimum. Farrell Presnell noted past practice has been to have an initial posting of two weeks, but state it will</p>

<p><i>Public Comment:</i> None.</p> <p><i>Motion:</i> Motion carried unanimously.</p>	<p>remain open until filled. This provides an opportunity to have the first screening at two weeks but allow additional time if needed. Leanne Guier added that HR had said it was critical to provide a deadline to prompt candidates to get their paperwork in.</p> <p>Jim Tinner said WABO has asked if they can have representation in the hiring process. Steve said that would need to be addressed during the next Council meeting. Tim noted there are provisions in the MOU on establishing an Ad Hoc Committee and providing public comment/input.</p>
<p>13. Adjourn</p>	<p>There being no further business, the meeting was adjourned at 10:16 a.m.</p>

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