



STATE OF WASHINGTON

STATE BUILDING CODE COUNCIL

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EXECUTIVE COMMITTEE

SUMMARY MEETING MINUTES

LOCATION: DES Building, Room 2320
1500 Jefferson Street
Olympia, WA 98501

MEETING DATE: June 16, 2017

Agenda Items	Committee Actions/Discussion
1. Welcome and Introductions	<p>Meeting called to order at 9:00 a.m. by Steve Simpson.</p> <p><u>Members in Attendance:</u> Steve Simpson, Dave DeWitte, Leanne Guier</p> <p><u>Members Absent:</u> Eric Vander Mey, Jim Tinner</p> <p><u>Other Council Members Present:</u> Diane Glenn</p> <p><u>Staff In Attendance:</u> Tim Nogler, Managing Director; Krista Braaksma; Mollie Clinton (DES HR), Ashley Harris (DES HR)</p> <p><u>Visitors Present:</u> Jeannette McKague, Jan Rohila</p>
2. Review & Approve Agenda	The agenda was approved as modified, with the review of minutes removed.
4. Review Revised MD Recruitment	<p>Diane Glenn asked why the recruitment was limited to those with experience in a public agency under point two of the required qualifications. She also felt the requirement for certification was limiting. It was pointed out the requirement for certification was is the Preferred/Desired category and not a requirement. Steve agreed the Committee may want to revise the public agency provision. Diane suggested removing “public.” Mollie Clinton suggested using “complex agency or organization.”</p> <p>Dave DeWitte asked if it was felt the previous recruitment requirements were too limiting. Steve said the revisal was intended to increase the pool of applications. Ashley Harris noted there were seven applicants, but only four of those met the requirements. If the recruitment is revised, those three applicants will be rescreened. Loosening the requirements may also encourage others to apply. Dave felt that a more aggressive approach to recruitment would be necessary to increase the number of applicants. He suggested national advertising and networking through the membership. Ashley noted the announcement was advertised extensively on line and through the state system. Tim Nogler said it had also been distributed throughout the Council stakeholder list. Both Diane and Leanne Guier felt the revised requirements would help.</p> <p>Ashley felt the longer the applicants wait for a response, the higher the likelihood those candidates will be lost. She recommended moving forward with interviews for those candidates that passed the initial screening.</p> <p><i>Public Comment</i> None.</p> <p>Dave felt four applicants was a reasonable expectation for a high level position and agreed with Ashley that the Council should move forward with interviews. Diane</p>

	<p>agreed, and felt that she and Jim Tinner, as interview panel members, should at least be able to review the applicants. Tim suggested he and Steve get back together with Farrell Presnell to review the applications again and look at setting up interviews. Farrell will be out of the office until June 26.</p> <p>Diane asked how soon the new recruitment announcement would go out. Steve replied it would need to be approved by the Council first. Tim said he would work on getting a meeting scheduled. The announcement can go out as soon as the Council acts.</p> <p><i>Motion:</i> Leanne Guier moved to request the Council give the Executive Committee the authority to make any necessary changes to the recruitment. Dave DeWitte seconded the motion. The motion carried.</p> <p><i>Motion:</i> Leanne Guier moved to modify the recruitment to change the second bullet under “Required” to read “Three (3) years of experience with managing resources, services and personnel in a complex agency or organization.” Dave DeWitte seconded the motion. The motion carried.</p>
5. Adjourn	Meeting was adjourned at 9:32 a.m.

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