



STATE OF WASHINGTON

STATE BUILDING CODE COUNCIL

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SUMMARY COUNCIL MEETING MINUTES

LOCATION: DES Building, Room 2320
1500 Jefferson Street
Olympia, WA 98501

MEETING DATE: June 30, 2017

Agenda Items	Committee Actions/Discussion
1. Welcome and Introductions	<p><u>Members in Attendance:</u> Steve Simpson, Chair; Dave DeWitte, Vice Chair; Al French; Robert Graper; Traci Harvey; Andrew Klein; Jim Tinner; Eric Vander Mey</p> <p><u>Members Absent:</u> Diane Glenn, Leanne Guier, Duane Jonlin, Phil Lemley, Doug Orth, Kevin Shutty</p> <p><u>Staff In Attendance:</u> Tim Nogler, Managing Director; Krista Braaksma; Farrell Presnell (DES CPRM)</p> <p><u>Visitors Present:</u> Lee Kranz</p> <p>Meeting called to order at 1:10 p.m. by Steve Simpson.</p>
2. Review & Approve Agenda	The agenda was approved.
3. Executive Committee Report – Hiring Process Revised MD Recruitment	<p>Tim Nogler reported the Executive Committee met on June 16 to review the status of the hiring process for the managing director position. There were four applicants that passed the initial screening. The second screening found there were not enough qualified candidates to go into the interview process. The Executive Committee recommended some changes to broaden the scope of the recruitment. The Committee also asked for the authority to make any modifications necessary to the recruitment moving forward.</p> <p>Dave DeWitte said the Committee also recommended moving ahead with interviews of the four candidates that passed the first screening. Farrell Presnell said the initial screening was done by Human Resources to see if the applicants met the initial minimum requirements. Tim, Steve and Farrell then reviewed those four applications but felt two of those applicants did not fully meet the requirements. They felt it would be best to wait until changes were made to increase the pool of applicants. With the changes recommended, he believes they may now meet the minimum qualifications and will be rescreened. Farrell said they wondered if they were asking for too much in an applicant in looking for someone who has both the administrative experience and familiarity with the codes. Maybe the code experience side could be covered by hiring another Commerce Specialist 3. We also looked at the requirement for a degree and experience, and discussed allowing additional years of experience for a degree. Farrell said that, in addition to rescreening the candidates under the new requirements, it is hoped that some people who previously didn't apply will reconsider.</p> <p>Al French felt the wording "public sector building codes" under bullet 1 of "Preferred/Desired" was confusing and recommended deleting "public sector."</p>

<p><i>Public Comment</i></p> <p><i>Motion:</i></p> <p><i>Motion:</i></p>	<p>Additionally, he felt the requirement for experience with the Washington State building code specified in bullets 2 and 4 were excessive. Anyone familiar with building codes could easily be brought up to speed on the state amendments. Farrell and Dave agreed with Al's suggestions.</p> <p>Jim Tinner noted there are private sector building codes, such as BOMA's specifications. He recommends keeping "public sector" but agrees with the other changes.</p> <p>Lee Kranz, WABO, said they felt the salary was lower than a comparable position at a jurisdictional level and recommend it be increased, if possible.</p> <p>Jim Tinner moved to approve the modifications to the recruitment, as recommended by the Executive Committee, with the additional changes to remove reference to Washington state codes in bullets two and four of the "Preferred/Desired" requirements. Al French seconded the motion. The motion carried with no opposing votes.</p> <p>Dave DeWitte moved to authorize the Executive Committee to make additional changes as necessary to the recruitment to facilitate the job search. Jim Tinner seconded the motion.</p> <p>Andrew Klein asked if the motion included changes to the salary. Steve said he felt that would be included in the wording of the motion. Tim noted that a change to the salary would involve re-evaluation of the job description and re-banding of the salary range by Human Resources. He felt that could be accomplished in a couple of weeks.</p> <p>The motion carried with no opposing votes.</p> <p>Steve Simpson asked where the staff stood in regards to an agency shutdown. Tim replied that we're still on a temporary layoff notices; it remains to be seen if the budget will be signed by midnight tonight.</p>
<p>5. Adjourn</p>	<p>Meeting was adjourned at 1:38 p.m.</p>