

Revised 10/3/2023	Group 1 IBC, IEBC, IFC, WUI, IMC, IFGC	WSEC-Commercial	Group 2 IRC, WSEC-Residential, UPC	Staff Actions
2023				
December	Assemble TAGs for 2024 code adoption cycle			
2024				
January - March	TAGs and standing committees review 2024 significant changes to model codes & existing state amendments. TAG reports show recommendations to maintain/delete existing state amendments and flag changes to model codes needing further review. TAG and Standing Committee proposed amendments to new model codes are shown in the significant changes report.			Review of existing state amendments impacted by model code changes and make recommendations on necessary changes. Draft report on significant changes and code impacts.
March 15, 2024 Council meeting	Council approves TAG reports and establishes a submission period for new statewide amendments.			
March 18 – May 17	Submission period for proposed state amendments			Create log and spreadsheets for submitted proposals. Review submitted code change proposals for completeness, appropriateness and coordination.
April 19 & May 24 Council meetings	Council can refer proposals to the appropriate TAGs, deny proposals, or take other actions.			Review submitted code change proposals for completeness and appropriateness.
May				Prepare draft Integrated Code for Commercial Energy Code*
June	TAGs review proposals & make recommendations to the BFP/MVE Committees. Committees make recommendations to the Council.	TAG review of Integrated Draft		TAG meetings
July		Submission period for proposed state amendments		Prepare draft Integrated Code for Residential Energy Code*
August				Prepare documents for Committee/Council action on all proposals

September 20, 2024 Council Meeting	Council accepts or overturns recommendations, or refers proposals back to TAGs. Council directs staff to file the CR-102s	Council can refer proposals to TAG, deny proposals, or take other actions.		
October, November, December	Preparing CR-102 with code proposals and APA documents.	TAG reviews proposals and makes recommendations to MVE Committee. MVE makes recommendations to the Council.	TAGs and standing committees review 2024 significant changes to model codes & existing state amendments; prepare reports. All TAG and Committee proposed amendments to the new model codes are shown in a different report.	Review of existing state amendments impacted by model code changes and make recommendations on necessary changes. Draft report on significant changes and code impacts. Prepare OTS documents (or appropriate draft document for reference); Prepare small business economic impact reports; Prepare cost benefit analysis
2025				
January	File all CR102s by January 1, to be published on January 15	Council meeting on January 17: Council accepts or overturns recommendations, or refers proposals back to TAG. Council directs staff to file the CR-102	Council approves TAG reports and establishes a submission period for new statewide amendments. Council meeting on January 17	Contract solicitation for commercial energy code cost benefit analysis; Prepare OTS documents (or appropriate draft document for reference; Prepare small business economic impact report
January 17 – March 18	Public comment period for Group 1		Submission period for proposed state amendments for Group 2.	Create log and spreadsheets for subitted proposals. Review submitted code change proposals for completeness, appropriateness and coordination.

February	Two public hearings for Group 1 codes (Suggested dates February 5 and February 19)		Council can refer proposals to the appropriate TAGs, deny proposals, or take other actions. Council meeting on February 21	Review submitted code change proposals for completeness, appropriateness and coordination. Create log and summary report for public testimony received
March	Council work session/action taken on Group 1 code proposals Council meeting March 21		Council can refer proposals to the appropriate TAGs, deny proposals, or take other actions. Council meeting on March 21 or March 28 (as needed)	Tabulate and summarize all testimony received; highlight (TAG, Committee or staff) recommendations on changes to be made based on testimony.
April 25, 2025 Council meeting	Council action on Group 1 codes Final adoption			
April			TAGs review proposals & make recommendations to the BFP/MVE Committees. Committees make recommendations to the Council.	TAG meetings; Prepare documents for Committee/Council action on all proposals
May				Prepare OTS documents (or appropriate final document for reference); Prepare concise explanatory statements; Prepare final cost benefit analysis
June	File all CR-103s (adopted amendments)			Prepare OTS documents (or appropriate final document for reference); Prepare concise explanatory statements; Prepare final cost benefit analysis
June 20, 2025 Council meeting			Council accepts or overturns recommendations, or refers proposals back to TAGs. Council directs staff to file the CR-102s.	Prepare documents for Committee/Council action on all proposals

July			Preparing CR-102s with code proposals and APA documents.	Prepare OTS documents (or appropriate draft document for reference); Prepare small business economic impact report and cost benefit analysis
August		File CR102 by August 6, to be published on August 20.	File all CR102s by August 6, to be published on August 20.	
August 20 – October 19		Public comment period for commercial	Public comment period for Group 2	
September		Public hearings on commercial en	Two public hearings on Group 2 codes (Suggested dates September 17 and September 24)	Tabulate and summarize all testimony received; highlight (TAG, Committee or staff) recommendations on changes to be made based on testimony.
October 24, 2025 Council Meeting		Council work session for commercial	Council work session on Group 2 codes	
Council meetings November 14 and November 21		Final Council action on commercial	Final Council action. Adoption of Group 2 codes. (May adopt some Group 1 codes if not adopted in April.) All actions must be taken by Dec. 1	
December		File CR-103	File all CR-103s (adopted amendments)	Prepare OTS documents (or appropriate final document for reference); Prepare concise explanatory statements; Prepare final cost benefit analysis

*dependent on when code is received from ICC